**Exhibit Eight -- REVISED**

Harris County Psychiatric Center (HCPC)

1. **\*\*PLEASE NOTE\*\***

**The Harris County Psychiatric Center specifically reserves the right to appoint an HCPC employee to serve as Housekeeping Supervisor over Contractor’s staff if necessary.**

**All Occupational Health requirements are the responsibility of the contractor. I.e. TB testing of all staff.**

**All cleaning agents are to be pre-approved by HCPC's Infection Control Committee prior to their use.**

Contractor should perform the following tasks on a daily basis; seven (7) times per week, except when otherwise specified.

The following rooms/areas are off limits to Housekeeping staff at HCPC, and should not be included as part of the proposal:

1A-38                          1A-37                          1A-60                          1A-74

1A-76                          1A-75                          1D-44                          1C-44

2A-01                          2B-49                          2D-46                          2A-40

2A-42                          3A-08                          3A-21                          3B-51

3E-36

2. Scope of Work

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| Nursing Area/Task | Frequency | Times  (if applicable) | Comments |
| Patient Bathrooms | Multiple times/day | Before 9:00am; 1:00pm 6:00pm; 9:30pm; | Sweep, mop, remove trash, deodorize, clean toilets/sink/mirrors/walls/shower& privacy curtains; replace paper goods and restock dispensers as needed. |
| Patient Rooms | Daily | Throughout shift | Sweep mop, remove trash, clean trash receptacle as needed, dust around lighting/window area, deodorize, clean scratches/splatter/writing from the walls & doors. Note – change mop water every 3rd room. |
| Conference Room | Daily | Before 8:00am | Dust~~,~~ vacuum~~,~~ sweep, mop, empty trash, deodorize, wipe off tables, and disinfect phones. |
| Chart Room | Daily | Anytime with the exception of 11:30-1:30pm | Sweep, mop, deodorize, clean counter area and sink, empty trash x2 per day, dust, clean phone receivers, refrigerators, restock paper goods; clean walls & doors. |
| Medication Room | Daily | 2:00pm | Sweep, mop, deodorize, clean counter area and sink, empty trash x2 9:00am/2:00pm, dust, remove sharps containers as needed & remove trash. |
| Laundry Room | Daily | Throughout shift | Remove trash, sweep, mop, clean/swipe counter/ remove splatter from walls. Remove dirty linen & restock. |
| Day Area | Multiple times/day | After breakfast, lunch and dinner - sweeping and mopping | Sweep and mop, clean couches and chairs, TV areas, empty trash, clean off table surfaces, clean phone receivers, clean all glass surfaces – to the extent needed, clean walls & remove writing as needed, clean trash receptacle as needed. |
| Nutrition Center | Daily | Throughout shift | All exterior surfaces, drawers, sink, microwave, ice machine, remove trash. Clean the inside of small patient refrigerator, microwave and ice machine. |
| Large Trash Receptacles (2 per unit) | Multiple times/day (typically 4xs) | After breakfast, lunch and dinner & night | Note: HCPC no longer uses plastic bags in units. The housekeeper will exchange dirty 25-gallon container with a clean container. The dirty container will be emptied and cleaned in a service closet in proximity of unit. Processing time for two trashcans is approximately 10 minutes. |
| Linen Pick -Up | Multiple times/day | 10:00am; 2:00pm; 9:00pm | Additional requests may be placed by unit staff. |
| Discharge Bed Cleaning | Per notification | Clean within 30 minute of notification unless otherwise specified, | Clean & disinfect mattresses, sweep, mop, clean & disinfect drawers, nightstands, desk, and chairs, remove writing from walls. |
| Seclusion Rooms | After each use | N/A | Sweep, mop, deodorize & disinfect room & contents, clean & disinfect observation window. |
| Treatment Room | Daily | Throughout shift | Sweep, mop, deodorize, empty trash, clean counter areas, empty biohazard containers. |
| Nurses Desk | Daily | Before 9:00am | Sweep, mop, empty trash, clean counter areas, clean phone receivers. |
| Chart Racks | Weekly | 3-11 shift | Clean /dust chart rack. |
| Day Area Waxing/Stripping Floors  Buffing floors | Quarterly  Monthly | 11 PM- 07 AM | Establish a yearly schedule; task to be performed on the 11 PM- 07 AM shift. Coordinate with Nursing management. |
| Patient rooms | Once per year | When accessible | Strip & wax floors. |

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| Electro-Convulsive Therapy Clinic | Frequency | Times  (if applicable) | Comments |
| Terminal clean of the procedure room | 3xs per week | Off clinic hours (after 1 PM) | Procedure room has four patient beds - Clean beds, dust mop, damp mop, clean curtains as needed, high dust, clean chairs clean tables and furnishings remove trash and soiled linen. |

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| Offices/Doctor On Call Rooms/ Lounges/ Meeting Rooms/Gymnasium/ Lobbies & Pharmacy | Frequency | Times  (if applicable) | Comments |
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| Offices/Doctor On Call Rooms/ Lounges/Meeting Rooms/Lobbies/ Pharmacy | Daily (during days of use) |  | Remove trash and clean receptacles as needed clean sinks, microwaves, tables, countertops in coffee/food preparation areas restock paper towels as needed,  disinfect shared phones. Clean chairs and couches as needed – at least daily in front lobby. |
| Offices/Doctor On Call Rooms/ Lounges/Meeting Rooms/Lobbies/ Pharmacy | x2/week |  | Vacuum carpets/Spot clean, wet Mop or dust mop hard floors,  dust surfaces. |
| Offices/Doctor On Call Rooms/ Lounges/Meeting Rooms/Lobbies/ Pharmacy | As requested |  | Buff (monthly – max.) / Wax& Strip floors (quarterly - max). |
| Offices/Doctor On Call Rooms/ Lounges/Meeting Rooms/Lobbies | 1-2 times per year | If requested | Carpet cleaning/extraction. |
| Gymnasium | 2xs per week |  | Sweep, mop, dust, and clean splatter marks. |

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| Cafeteria – Dining area & Service line | Frequency | Times  (if applicable) | Comments |
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| Dining room & Customer side of service area | Daily  Quarterly  Monthly | 2nd or 3rd shift – after evening meal | Sweep and wet mop floors.  Wax floors.  Buff floors. |
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| Dining room & Customer side of service area | Daily | 2nd or 3rd shift – after evening meal | Dust & clean walls & base boards – as needed. |
| Food Prep Restrooms | Daily |  | Sweep, mop, remove trash, deodorize, clean toilets/sink/mirrors/shower& replace paper goods & supplies as needed. |

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| Biohazard Transition Room | Frequency | Times  (if applicable) | Comments |
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| Housekeeping transports biohazard boxes to the transition room. | As needed |  | All biohazard material should be bagged and boxed using approved containers. |
| Biohazard Room Maintenance | Daily |  | Clean & disinfect walls, floors, & fixtures. Organize room. |

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| Trash rooms, linen rooms & Janitor Closets | Frequency | Times  (if applicable) | Comments |
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| Cleaning | Daily | End of every shift | Floors and walls of rooms are mopped & cleaned to ensure free of splatter, dust, dirt & debris. |
| Organization |  | As needed | Trash carts & linen carts are covered at all times. Soiled linen and clean linen are kept in separate rooms. Clean dry dust mops and clean wet mops are stored in separate metal containers. |

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| Elevators/Hallways/Stairways/Elevator lobbies | Frequency | Times  (if applicable) | Comments |
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| Hallways & Elevator lobbies | Daily  2xs/ week  As needed  Quarterly  Monthly | 3rd shift  3rd shift  3rd shift  3rd shift  3rd shift | Sweep & mop floors, empty trash receptacles, clean water fountains.  Dust walls and fixtures.  Clean trash receptacles.  Strip & Polish floors.  Buff floors. |
| Elevators | 2xs/ week | ‘3rd shift | Sweep & mop floors, dust walls, ceiling, vents & fixtures, disinfect high touch areas. Clean elevator tracks. |
| Stair wells | 2xs/week | 3rd shift | Sweep & mop stairs, dust, remove splatter from walls disinfect high touch areas. |

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| Public Restrooms | Frequency | Times  (if applicable) | Comments |
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| Front Lobby Restrooms | 3xs per day | before 8 AM, noon, 5 pm | Sweep, mop, remove trash, deodorize, clean toilets/sink/mirrors/ Partitions & walls; replace paper goods & supplies as needed/ dust as needed. |
| All other restrooms not used by patients | 2xs per day | Before 8AM, 1PM | Sweep, mop, remove trash, deodorize, clean toilets/sink/mirrors/ Partitions /walls & privacy curtains; replace paper goods & supplies as needed/ dust as needed. |

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| Loading Dock, Front Entrance/Trash compactor area/Courtyard | Frequency | Times  (if applicable) | Comments |
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| Loading Dock, Front Entrance/Trash compactor area | Daily | As needed | Sweep, hose down, & remove debris and splatter from trash receptacles, ground and other surfaces as needed. |
| Service Parking Lot | As needed | Day/Evening | Pick up trash from service (back) parking lot. |
| Courtyard | As needed | Day | Empty trash receptacle |
| Front Entrance doors & glass | Daily | As needed | Clean high touch areas and glass surfaces at least one time per day |

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| Other Services | Frequency | Times  (if applicable) | Comments |
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| Interior windows (non-patient areas) | Once per year |  | Cleaned once per year at no additional cost |
| Linen | Multiple times per day |  | Distribute fresh linen, pick up dirty linen, maintain inventory, maintain records for linen service, receive linen shipments, and communicate with linen vendor as needed. |
| Bodily fluid | As needed |  | Contain, clean and disinfect bodily fluid, and human waste on all equipment and hard surfaces. Any special clothing, cleaning materials or supplies required to meet EPA guidelines will be purchased by contact at their expense. |
| Facility inspections | As designated |  | The contractor will provide staff, with the authority to redirect personnel, make policy changes and hire staff, to participate in environment of care rounds and housekeeping rounds on the agreed upon frequency. Based upon these reviews, contactor will adjust staffing levels and /or priorities. |
| Staffing reviews | As designated |  | Contractor will make staffing records available to UT HCPC management. |
| Quality Reviews | Monthly |  | The contractor will provide staff, with the authority to redirect personnel, make policy changes and hire staff, to participate in the review of Press Ganey Survey results. Based upon these reviews, contactor will adjust staffing levels and/or priorities, |
| Training | Upon hire & semi-annual follow-up |  | The contractor will provide and maintain evidence of training to meet hospital infection control practices as required by The Joint Commission and other regulatory agencies and standards. |

Additionally, all of the kitchen areas at HCPC are to be cleaned by the Food Services contractor.

**Note:** The tasks below may be requested outside of designated times listed in tables. When a contradiction exists between the HCPC amendment and the Universities’ Schedule1, statement of work, the contractor will adhere to the HCPC work criteria.